



The incumbent will support the DHS Leader Development Program and contribute to a variety of DHS-wide, strategic initiatives, products and tools designed to promote a DHS culture of leadership excellence. Specifically, the incumbent will help lead the implementation of the new Leadership Bridges strategy, through development and deployment of the Supervisory Leadership Bridges Cohort program (SLBP).

JD# 06-2020-14

Description:

The SLBP is a new succession-focused initiative that will provide cohort-based development to DHS employees who wish to become first-line supervisors. The 6-month program includes a selection process based on psychologically-valid constructs for predicting leader effectiveness and consists of three weeks of instructor-led coursework, an assessment center, assigned books, a mentoring component, and a shadowing requirement.

Component Name:	MGMT/OCHCO/LEADER DEVELOPMENT & EFFECTIVENESS		
Position Title:	Instructor & Consultant, Supervisory Leadership Bridges Program		
Grade Level:	GS 13/14 preferred, GS-15 possible	Series	1712/301
Duration:	1 yr.		
Location:	Washington, DC, 20528		

Employee Responsibility: *Employees interested in a detail opportunity must pursue and receive all necessary approvals within their chain of command i.e., supervisors and/or managers, prior to accepting the detail opportunity.*

Duration: *For Personnel Servicing Offices only – Details are processed in 120-day increments in accordance with 5 U.S.C. §3341 and can be extended in 120-day increments as needed.*

Type of Position: ☒ Competitive Service
*** Details of excepted service employees to the competitive service requires OPM approval through the Office of the Chief Human Capital Officer.*

Type of Detail: ☒ Non-reimbursable (JDP does not pay expenses)

Package Acceptance Period: **Start:** 1/20 **End:** Until Filled

Clearance Required (y/n):

If yes, what level of security clearance?

***** Military or Contracted Personnel NOT Eligible to apply**

***** No temporary promotions will be granted**

***** No Joint Duty Credit Awarded**

Description of Responsibilities:

- The incumbent will lead delivery of the program and additionally, assist the program management team with selection and logistics processes, identifying supplemental instructors for selected modules, as well as personally instruct up to two cohorts of students each through the program. The incumbent will lead and/or advise on evaluation/measurement in order to monitor the effectiveness and updating of curriculum to ensure continuous improvement of the program quality and experience. NOTE: At this time, the program is being delivered virtually, and incumbent should be willing and able to perform in either virtual or in-person capacity.
- The incumbent may also have the opportunity to contribute to elements of the Self-Development version of the SLBP, as well as other aspects of design and Component consultation related to implementation of the overall Leadership Bridges strategy.

Qualifications:

- Minimum of One Year Experience Teaching/Leading Leadership-Related Courses as An Instructor (whether for DHS/professionally, or outside of primary professional position).

In addition:

- Have an "achieved expectations" or "proficient" rating on his/her most recent performance evaluation; and
- Not have an outstanding disciplinary action or grievance against them

How to Apply: Submit the following documents to jointdutyprogramoffice@hq.dhs.gov , with “***Detail Opportunity –Instructor & Consultant, Supervisory Leadership Bridges Program***” in the subject line:

- In the body of the email, please address why you are seeking this experience, what goals and objectives will it help you meet, and what elements of your background and expertise as stated in your resume are aligned with the intent of the assignment
- Submit **Joint Duty Assignment Application- [DHS Form 250-02](#)**
- **Resume** (please do not include any personally identifiable information (PII) (i.e., home address, social security number, or date of birth)
- **Redacted SF-50**, removing PII (i.e., social security number or date of birth)

Point of Contact: **Email:** jointdutyprogramoffice@hq.dhs.gov
